

THE HERITAGE SCHOOL APPLICATION CHECKLIST

For your **transcript** to be sent, this form must be completed in its **entirety**.
Your transcript will be mailed by the college's deadline if this is submitted at least **TEN school days prior**.
All applications should be submitted by 12/12/11.

YOUR NAME _____ **SSN#** _____

COLLEGE NAME _____

ADMISSIONS OFFICE ADDRESS _____

APPLICATION DEADLINE _____ **← DO NOT LEAVE THIS BLANK**

- Early Decision Early Action Regular Decision Rolling Admission

STEP #1 – COMPLETED APPLICATION

- Application submitted on-line and confirmation attached **OR**
 Completed application attached to be sent by counselor
 This application was completed using **Common Application**.

STEP #2 – FEE

- Fee submitted on-line **OR**
 Fee enclosed **OR**
 Fee waived (waiver form attached)

STEP #3 – OPTIONAL SUPPORTING MATERIALS

Indicate which materials are **attached** and need to be sent with your transcript.

- | | |
|--|--|
| <input type="checkbox"/> College Secondary School Report | <input type="checkbox"/> Scholarship Application |
| <input type="checkbox"/> Common App Supplement | <input type="checkbox"/> Essay |
| <input type="checkbox"/> Student Resume | <input type="checkbox"/> Photo |
| <input type="checkbox"/> Midyear School Report | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Yearend School Report | |

STEP #4 – OTHER REQUIRED INFORMATION

- I have officially sent my SAT/ACT scores from the College Board/ACT.
 I have requested letters of recommendation from the following teachers:

_____ teacher has form no form required
_____ teacher has form no form required

For Office Use Only:

DATE SUBMITTED _____
DATE MAILED _____
CARD RECEIVED _____

Student Signature

Today's Date