



Admission Requirements and Procedures for Application to the 2010-2011 School Year

APPLICATION FORM

Complete and submit an official application for admission.

APPLICATION FEE

A \$50 non-refundable application fee per child is required.

TEACHER RECOMMENDATION

Applicants for Early Childhood through Kindergarten must submit two recommendations, preferably from a current preschool teacher and/or other caregiver who regularly interacts with the child.

Applicants for first through fifth grade must submit two teacher recommendations, one from the current teacher plus one additional teacher reference.

Applicants for grades six through twelve must submit two teacher recommendations, preferably from the current math and English teacher.

STUDENT TRANSCRIPTS

Parents must submit a "Parental Release of Records Request" to the current school for the transmission of student transcripts. Applicants to Early Childhood through Kindergarten should request that any applicable records from the current preschool setting be sent to the admissions office.

PRINCIPAL EVALUATION FORM

Required for third through twelfth grade applicants.

CAMPUS VISIT

Applicants for Early Childhood will visit together on Saturday, February 20, 2010, from 9 to 10 a.m. If, due to unavoidable circumstances, the applicant is unable to attend the visit on February 20, the applicant will be asked to visit on a regular school day from 8:30 to 10:30 a.m. Applicants to Pre-K and Kindergarten will visit on a regular school day from 8:30 to 11:30 a.m. Please send a snack for children visiting in EC, Pre-K, or Kindergarten. (No nuts, please.) Applicants to first through twelfth grade will visit with their current grade level peer group for a full school day.

ADMISSIONS TESTING

Admissions testing for applicants to grades one through twelve will be administered during the student's campus visit. Admissions testing varies by division.

APPLICATION DEADLINES

The application and a \$50 non-refundable application fee must be submitted before a student visit is scheduled. Deadlines are as follows:

Early Childhood: February 19, 2010

Pre-K through Grade 12: March 18, 2010

After April 12, 2010, applications for enrollment will continue to be accepted, however, contracts will be offered as space permits.

NOTIFICATION OF ACCEPTANCE

For application files completed by the above dates, contracts will be issued according to this schedule:

Early Childhood: February 26, 2010

Pre-K through grade 12: April 2, 2010

TUITION DEPOSIT DEADLINE

Student contracts and a non-refundable tuition deposit of \$500 is due in the business office by the following dates:

Early Childhood: on or before March 12, 2010

Pre-K--grade 12: on or before April 16, 2010

The \$500 non-refundable deposit will be applied to the tuition balance.

PLACEMENT PRIORITIES

Current students receive priority placement. Contracts to new students are issued according to the following priorities:

- Any applicant on a waiting list from previous year
- Any sibling of a child currently enrolled
- Children of alumni and faculty
- All other applicants